

Changes to Club Policies

Moved by Frances Brown, seconded by Warren Russell

That effective immediately the Nelson District Rod & Gun Club will no longer allow private rentals of the ranges – Outdoor – Firearms, Archery, Trap or Indoor Firearms, Archery with the exception of the following:

- a. **Community Service (Peace Officer Training); or**
- b. **Special Exemptions, considered on an event-by-event basis; pre-approved by the Board of Directors and granted on a “without prejudice” basis. Carried (Aug.6.19)**

Club Policies re Ranges – current and pending --July 2019

Current:

- Club Policy 20160331(f) Range Facility Guest(s) - approved in 2016
- Club Policy 20171003 outdoor Range Restrictions (fire season) – approved in 2017 – being updated to include changes made in January and August 2019
- Policy No. 10 – Range Rental Agreement- cancelled as of August 6. 2019
- Club Policy 20160331 – Recordable incidents – under review by Andrew Woodward

Proposed: - immediate

- Club Policy 2019-08-06- Range Rentals – limits (eliminates Policy No. 10)
- As above – passed Aug 6, 2019

Pending:

To be voted on at the November Membership meeting:

- Club Policy 2019-08-06a Range Usage – limits to rentals
- Club Policy 2019-08-06b Range & Facility Usage and Closure-Community Service
- Club Policy 2019-08-06c Range Usage and Closure- Special Exemptions
- Club Policy 2019-08-06d- Range Rental Agreement
- Club Policy 2019-08-06e-Waiver of Claims and Registration (for use with 2019-08-06d Range Rental Agreement)
- Club Policy 2019-08-06f Outdoor Firearm Range Protocols – safety rules

See the website for particulars on above policies

Other proposed policy needs further addition: will be brought forth at later date

- Proposed: Club Policy 2019-08-06g – Signage at Outdoor Ranges (not complete)

Club Policy 2019-08-06a Range Usage and Closures

Purpose

The purpose of this policy is to provide guidelines for use and closure of the Ranges of the Nelson District Rod & Gun Club

See also:

Club Policy 20160331(f) Range Facility Guest(s) - approved in 2016

Club Policy 20171003 outdoor Range Restrictions (fire season) – approved in 2017

Club Policy 2019-008-06a – Range Rentals (limits)

Club Policy 2019-08-06 2019-08-06b – Range & Facility Usage and Closure – Community Service

Club Policy 2019-08-06c – Range & Facility Usage and Closure – Special Exceptions

Effective immediately, the policy/document entitled ‘Indoor or Outdoor Range Agreement of Use’ is revoked.

Membership usage – Club Policy 2019-08-06 Range Rentals-limits **Approved:** August 6, 2019

Whereas there is currently a policy in place regarding guests (see Policy 20161003(f)) Range Facility Guest(s); and

Whereas the Club has expanded to a membership that precludes private closures for exclusive use of individual members; and

Whereas the Club should no longer take the legal and insurance liability of rentals to groups or

Therefore be it resolved that

**the Nelson District Rod & Gun Club will no longer allow private rentals of the ranges –
Outdoor – Firearms, Archery, Trap or Indoor-- Firearms, Archery
with the exception of the following:**

- a. Community Service (Peace Officer Training); or**
- b. Special Exemptions, considered on an event-by-event basis; pre-approved by the
Board of Directors and granted on a “without prejudice” basis**

All closures for the ranges will be by either

- a. Club scheduled events; or
- b. Community Service (peace officer training) or
- c. Special Exemption

Club scheduled events

For a Club scheduled event, closures that are not scheduled and posted on a yearly basis, must be confirmed a minimum of thirty-five (35) days prior to the event. It will be the responsibility of the Co-ordinator of the event, in conjunction with the appropriate Range Master, to ensure that a Club event is confirmed at a meeting, and that subsequently the membership is informed via newsletter, or when necessary via e-mail, and that such events are also posted on the website.

Such notice will include whether

for the Indoor ranges, the entire facility will be closed ; or

for the Outdoor ranges, all three – firearms, archery or trap will be closed

example: Archery 3D shoot uses the entire outdoor range – so all three ranges are closed.
The Heritage Match uses only the Firearms range, so the Archery and Trap ranges can still be accessed.

Community Service (peace officer training) –

Outdoor Ranges – all ranges will be closed

Indoor Range – the entire Club House will be closed

see also new Club Policy 2019-08-06b Range & Facility Usage and Closure – Community Service

Special Exemptions

See new Club Policy 2019-08-06c Range Usage and Closure –Special Exemptions

Approved: _____

H. Grant, President

R. Green, Vice-President

Club Policy 2019-08-06-b Range & Facilities Usage and Closures --Community Service Usage (peace officer training)

Purpose As part of the Community Service provided by the Nelson District Rod & Gun Club, the Club facilities are made available as training facilities for Peace Officers , including, but not limited to Nelson City Police, Conservation Officers; Sherriff Department; Parks Branch, Customs Officers.

Effective immediately, any past provision/documents, such as Range Rentals – Law Enforcement Agencies, Range Rental (Indoor or Outdoor) Agreement for use, etc are revoked.

Members availability of Outdoor Ranges – when the firearms range is scheduled for use under this policy, all ranges are closed for the duration of the event.

Members availability of Club House – when the indoor firearms range is scheduled for use under this policy, the entire Club House is closed for the duration of the event.

Club facilities must be booked a minimum of sixty (60) days prior to usage

This allows the Club to

Ensure there are no prior bookings

Notify all members of the closure of the range or facility

For Groups that are members of the Club:

No requirement for a rental agreement, security deposit nor a rental fee (other than the guest fees for those individuals participating or attending that are not members of the Club e.g. instructors).

For Groups that are not members of the Club:

Any of the ranges may be booked, with the following requirements

- a. a completed Rental Agreement for use of Range -
- b. payment of the one hundred dollars (\$100.00) security deposit
- c. ten (10) days prior to the event proof of insurance and rent two hundred dollars (\$200.00) will be required
- d. the day of the event, a list of participants (see rental agreement, page 2) and any applicable guest fees
- e. if the Governing body of the Rental participants requires billing from the Nelson District Rod & Gun Club, this accommodation can be made

For Bookings – contact either the appropriate Firearms Range Master or Director/liason responsible

It will be the responsibility of either the Director/liason officer or applicable Range Officer to contact the Board of Directors with booking dates. Once the dates have been reviewed at a membership meeting, the dates of closure will be published in the newsletter and posted to the website.

Each usage of the Clubs range(s); facilities should be immediately preceded by a site inspection and upon completion of the usage, a second site inspection.

To comply with the requirement that the Club has a record of all usage, if the Service booking the facility does not wish to sign the normal range register, then the Service can have participants sign via membership number or provide to the Range Master a list of those members participating and guests, together with the guest fee(s)

Approved: _____

H. Grant, President

Richard Green, Vice-President

deposit will be refunded in full.								
Insurance Two (2) Million Dollar Liability Insurance required for all rental period. No exceptions. Proof of Insurance required ten (10) days prior to event and can be e-mailed to If the above is not provided, this rental agreement is null and void Renter must purchase own liability insurance, said insurance must be extended to cover <ul style="list-style-type: none"> • Nelson District Rod & Gun Club; and • Corporation of the City of Nelson; and • B C Wildlife Federation for the period of the rental. Failure to comply will result in immediate cancellation of the rental lease.		Initial of Renter						
Daily Rental Period Daily rental will be for an eight (8) hour period, starting at 8 a.m. unless otherwise established. Set up and clean up to take place within the eight hour period.								
Range operating standards User has been shown all operating standards, and agrees to follow all range rules Existing posted range rules and common sense must apply. Registration of individuals will be done via the attachment to the rental agreement. Gate must be locked after arrival of renters User will clean site before departure and lock gate User is responsible to comply with post event site inspection and return gate key.(if not using own key)								
Rent due and payable prior to receipt of key <table border="1" style="width:100%; border-collapse: collapse; margin-top: 5px;"> <tr> <td style="width: 30%;">Days:</td> <td style="width: 40%; text-align: center;">@ _____ per day</td> <td style="width: 30%;">Total:</td> </tr> <tr> <td> </td> <td> </td> <td> </td> </tr> </table>		Days:	@ _____ per day	Total:				Received: \$ _____
Days:	@ _____ per day	Total:						
Other: Has Renter provided proof of insurance? _____ _____ _____								
Rental Rates: \$100.00 – security deposit \$200.00 – rental fee \$10.00 guest fee for each non- member participant / instructor or attendee								

Signature of Renter _____
 Signature of Club Representative _____
 Date: _____



Key No. _____

Single Event: Release from Liability Assumption of Risks

Event _____ Date of Event _____

Location of Event _____

To: Nelson District Rod & Gun Club
And Nelson District Rod & Gun Conservation Society: (the “Club”)
And B C Wildlife Federation
And City of Nelson
And Province of British Columbia

THIS AGREEMENT WITNESSES that for good and valuable consideration, including the acceptance of the application of the undersigned for participation in the Event above named either as a participant or spectator on property owned or operated by the Club or sanctioned by the Club, the sufficiency and receipt of which consideration are hereby acknowledged, the undersigned hereby agrees as follows:

I, the undersigned, on behalf of myself, members of my family, my heirs, administrators and assigns, hereby forever release, discharge and hold harmless the Nelson District Rod & Gun Club, the Nelson District Rod & Gun Club Conservation Society and the B. C. Wildlife Federation, its sponsors, organizers, volunteers, representatives and agents for any injury, loss or damage to my person or property howsoever caused, arising out of or in connection with my being a participant in or spectator to the Event above named, being held on or off location.

It is EXPRESSLY UNDERSTOOD by the undersigned that this event is entered into at the sole risk of the undersigned and that the “Club” is exempt from any liability for any and all damages sustained and any and all injury and loss including personal and property loss arising from any cause whatsoever, including negligence

I confirm that I have been informed of the Club’s range orientations and safety rules before using a Club shooting range.

Please print name _____ signature _____

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Club Policy 2019-08-06f Outdoor Range Protocols – Safety Rules

For use at club events

- **ALL FIREARMS** are to be **CONSIDERED LOADED** until **Proven Clear** (safe) and **CONFIRMED** by a Range Officer. This must be audible to all present.
- “Show and Call “Clear” is the order for the shooter to prove that his/her firearm is clean and safe, and to be confirmed by a Range officer. The shooter must show the breach/chamber to be clear and call out “Clear”; he/she must then, in the case of a firearm with a magazine, show that the magwell is clear and call out “Clear”
- Both the breach/chamber and magwell must be confirmed by a Range Officer and called out “Clear”
- This procedure guarantees the safety of the other people present and lets them know that the firearm has been double checked by a Range Officer.
- All firearms may only be loaded at the firing line and after the Range Officer has called out “Load and Make Ready”.
- All Firearms may only leave the firing line and be returned to the bench after the Range Officer has given the order to Show and Call “Clear” and been Confirmed Clear, and to “Return to the Bench”
- Any shooter may call for a “Cease Fire” at any time
- All Shooters will immediately cease firing, and pistols will apply all manual safeties, and revolvers will safely lower their hammers. All Rifles will either be de-cocked and/or all manual safeties applied. All firearms will continue to be held pointing down range.
- If a shooter has a mal-function he/she must call for the Range Officer to be present to supervise the clearing of the firearm.
- All Firearms are to be handled only after the Range Officer gives the OK to do so. If a shooter wishes to handle his/her firearm at a time when the Range Officer has not announced a cease-fire, and called out that firearms may be handled, he/she must ask the Range officer for permission to do so.
- All Firearms are to remain at the receiving table, until :
 - The Range Officer has confirmed that the firearm is clear and;

- The Range Officer has called for the firearms to be brought to the shooting bench
- No one, other than those shooting and the Range Officer, is to approach the shooting benches or the firing line while the range is hot.
- No one is to handle someone else's firearms (until Confirmed Clear by the Range Officer), or ammunition without the owner's permission.

Call to the Firing Line

- Range is Hot! Ear and Eye Protection on
- This is when the Range Officer sets out the red flags

Shooters to the Line

- This is when the shooters go to their shooting bench, or take their firearms and ammunition to the firing line should the firing line be in front of the shooting benches
- The shooters are NOT to LOAD the firearms, until the Range Officer calls:

Shooters, Load and Make Ready

- At this call, the shooters will load their firearms.
- **Handgun Shooters:**
- **Pistols:** The shooters will release the slides on pistols, and apply all manual safeties;
- **Revolvers:** The shooters will load their cylinders but not cock the hammers
- **HANDGUN shooters** will assume a low ready position. This is facing the targets with their firearms out front and pointing down range
- **Rifle Shooters:**
- **Rifles:** The shooters will load their magazines or chambers on single shot rifles, cock their firearms and apply all manual safeties
- The shooters will either sit, stand or lie prone facing the targets, with their rifles up and pointing down range

AT NO TIME IS A SHOOTERS FINGER TO BE ON THE TRIGGER

SHOOTERS FIRE AT WILL

- Shooters may now commence shooting
- Re-loading may be done at the firing line.
- When the shooter is finished shooting:
- **Handgun Shooters will**
 - Drop the magazine, lock the slide on pistols open; open and clear the spent cases from the cylinder on revolvers
 - Assume a low ready position when in front of their shooting benches until Shown and Called “Clear” and “Confirmed “Clear” by the Range Officer, and instructed by the Range Office to return with his/her firearm to the shooting or receiving bench; or place their firearms on their shooting benches with the breach open; or with the cylinders swung out or gates open if they are standing behind their shooting benches, or to return to the receiving bench.
 - the shooters are doing a cold-carry, they will be instructed by the Range Officer to “Holster” their handguns
- **Rifle shooters will:**
 - Continue to hold their firearms, drop their magazines, open the breach, and Show and Call “Clear”, and when confirmed “Clear” by the Range Officer will be instructed by the Range Officer to place their firearms on the shooting bench or return to the receiving bench.
- **All Shooters** will remain at the firing line until his/her firearm has been Shown and Called “Clear” and Confirmed “Clear by the Range Officer. When this has been done the Range Officer may release the shooter and his/her firearm to return to the receiving bench area.

Cease Fire

Range is Safe, check Targets

- Shooters and others may now go down range and check tar

A Range Officer's Responsibility is to
Insure the Safety of All Persons Present
By Maintaining Order
And Control of the Range