

**Club Policy 2016.05.10.b Archery- Indoor Range -- Range Safety –**

**Notice of Motion re-issued March \_\_\_\_\_,2020**

**Section 1 – Range Use**

1. All persons using the archery range must be a member of the NDR&GC except for:
  - a. invited Guests, as per the guest policy;
  - b. Archers at a sanctioned club event with an entry fee.
2. A minimum of one (1) range officer must be in charge of the firing line whenever the range is in use.
3. The range officer may use assistant range officers as required, but one (1) range officer shall be considered the head range officer.
4. A schedule of approved shooting availability times must be posted in the club newsletter, on the club web site and at the indoor archery range.

**Section 2 - Bows:**

1. Use the proper arrows for the right poundage of bow:
  - a. e.g. A thirty (30) lb fiberglass, carbon or wood arrow shot from a sixty (60) lb bow may shatter.
2. Crossbows, with range officer approval, may be fired on the indoor archery range.
3. Absolutely no broadheads to be shot at club targets.

**Section 3. Range Procedure:**

1. Identify and introduce yourself to the range officer (if present).
2. Ask the range officer if you have any questions or concerns, they are there to help.
3. Bring your current club membership card with you to the range, you may be requested to verify your membership(s).
4. All club members and guests must allow the range officer to inspect bows, arrows, and archery equipment as requested.

5. All members and guests must register in the Archery log book before using the range:
  - a. Members must legibly enter their name and membership number in the log book.
  - b. Members must be familiar with the guest policy and abide by same.
  - c. Guests must legibly enter their name, address and phone number in the log book.
6. Archers must request permission from the range officer, if present, to use the firing line.
7. Listen for and follow all range officer commands.
8. Only shoot at the target that is in your firing lane, archer on left will fire at the left target, archer on the right will fire at the right target
9. Once archers have finished shooting, make bows safe, step back from the firing line and place bow on the wall hooks.
10. Person(s) that have consumed, used drugs and/or alcohol must not participate in any shooting activity and must leave the range immediately.
11. After shooting, proper clean-up must be done before leaving the range.
12. All members and guests are encouraged to call a "Cease Fire" if they observe an unsafe or questionable action while the firing line is in use.
13. All members and guests must advise the range officer if they observe an unsafe or questionable action at any time while at the range.
14. Junior Archers must be within arms length of adult supervision

#### **Section 4. Range Commands:**

1. Command – "Archers shoot when ready":
  - a. Archers may now load and fire bows when ready.
  - b. If an arrow is dropped forward of the firing line during a session, **do not** pick the arrow up until all archers have stopped shooting, placed their bows on the wall hook, and the range officer has given the command to retrieve arrows.
2. Command – "Range is clear":
  - a. Command is given once the range officer has observed all archers have stopped shooting and hung their bows on the wall hooks
  - b. Archers may now go down range to check targets and retrieve arrows.
  - c. No handling of bows while archers are down range.

- d. All bows must be hung on wall hooks while the range is being cleared
- e. When retrieving arrows, grab each arrow on the shaft at the point closest to the target and pull straight backwards.

**Warning:** always check behind you to make sure nobody is behind you when pulling out the arrow to avoid injury

- 3. If a "Cease Fire" is called:
  - a. Stop shooting, and
  - b. Make bows safe, and
  - c. Archers to step back from shooting line and place bow on the wall hook, and
  - d. Await instructions from the range officer.

Approved 2016 – but not signed  
Amended: April 2020.

Approved by Board: \_\_\_\_\_

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H. Grant, President

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Richard Green , Vice-President

Confirmed by Membership (date) \_\_\_\_\_

Re-issued: March 5, 2020