

**Indoor Archery Range Policy 2020.03.03 (a) Range Officer Candidate Evaluation**

Please Print:

**Candidate Name:** \_\_\_\_\_ **NDR&GC Membership No.** \_\_\_\_\_

Check when completed:

1. \_\_\_\_ Review Club Policy 2016.03.31(e) Security Codes and Keys  
Candidate must be familiar with content and purpose of policy.
2. \_\_\_\_ Review Club Policy – 2016.05.10 (b) Indoor Archery Range--Range Safety (draft)  
Candidate must be familiar with content and purpose of policy.
3. \_\_\_\_ Review Indoor Archery Range – Range Officer Duties **is this a paper you are working on ?**  
Candidate must be familiar with content and purpose of policy
4. \_\_\_\_ Candidate must demonstrate care and control of the firing line:
  - a. \_\_\_\_ Able to observe and maintain control of the firing line:
  - b. -----Able to verbalize firing line commands:
  - c. -----Able to identify problems and correct situation:
    - i. firing bow before fire command is given
    - ii. Bow not pointed down range;
    - iii, Bow not hung up while archers are down range;
    - iv. Identify malfunctions;
    - v. Emergency cease fire
5. \_\_\_\_ Review Club Policy 2016.03.31(j) Recordable Incidents  
Candidate must be familiar with content and purpose of policy
  - a. \_\_\_\_ review notification list
6. \_\_\_\_ Review Club Policy 2016.03.31(f) Range Facility Guest(s)  
Candidate must be familiar with content and purpose of policy
7. \_\_\_\_ Junior shooter(s)  
Candidate must be familiar with definition of “Arms length supervision”

8. \_\_\_\_\_ Range Officer must:

- a. \_\_\_\_\_ Review and be knowledgeable of NDR&GC Constitution, By-laws and Policies related to your position as required.
- b. Administer NDR&GC by-laws and policies related to your position as required
- c. Review and be knowledgeable of new and up-dated NDR&GC by-laws and polices as required.

Signature of Candidate: \_\_\_\_\_ Date: \_\_\_\_\_

Please Print

Evaluating

Range Officer's Name \_\_\_\_\_ NDR&GC Membership # \_\_\_\_\_

Candidate Status:

\_\_\_\_\_ Acceptable Date: \_\_\_\_\_

\_\_\_\_\_ Not Acceptable  
Reason \_\_\_\_\_

Approved by Board: \_\_\_\_\_

\_\_\_\_\_  
H. Grant, President

\_\_\_\_\_  
Richard Green , Vice-President

Confirmed by Membership (date) \_\_\_\_\_